Vorlage zur Dokumentation der täglichen Arbeitszeit  
  
Firma: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Name des Mitarbeiters: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Pers.-Nr.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Zeitraum (von/bis): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Datum** | **Beginn** (Uhrzeit) | **Ende**  (Uhrzeit) | **Pausen**  (Dauer) | **Arbeitszeit** (Summe abzgl. Pausen) |
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Unterschrift Arbeitnehmer:in